

Integrated Management System Policy

Introduction

Capital Engineering Consultants Pty Ltd. operates in the field of engineering consultancy services that specialise in the design, development, project management, procurement, and construction of residential, commercial, and industrial projects.

Capital Engineering Consultants Pty Ltd. has introduced our Integrated Management System (IMS) providing a systematic and documented approach to the planning and implementation of a quality service, a safe and health workplace, maintain integrity of the natural environment and to ensure that our workplaces, work practices, employees' awareness and training meet Australian legislation, standards, industry codes and community expectations commensurate with our operations.

Commitment and Objectives

Capital Engineering Consultants Pty Ltd. commitment and objectives are to ensure:

- To continually improve the effectiveness of the Integrated Management System (IMS)
- Satisfy all applicable quality requirements
- The minimisation of the impact on the environment and the prevention of pollution by ensuring our work activities are undertaken in an environmentally sensitive and responsible manner
- The identification of the environmental aspects and significant impacts of our activities which we can control and influence
- The establishment, documentation, implementation and maintenance of the criteria and methods required for the effective operation and control of our health, safety, quality, and environmental processes
- A customer focus to achieve customer requirements and where possible are enhanced
- A healthy and safe work environment is provided for our employees, suppliers, subcontractors, customers, visitors, and other interested parties through our safe methods of work
- Information, instruction, and supervision is provided to all those attending our workplace to ensure their health and safety, awareness, and responsibility
- Support and assistance are provided to our employees
- First Aid and emergency response is provided
- The community is not exposed to the risk of illness or injury through our actions
- The continuous monitoring of and improvement to our IMS and performance and the elimination of work-related illness and injury, quality and environmental non-conformance through predetermined and auditable objectives and targets
- Compliance with legislative requirements, ISO45001:2018 Occupational Health and Safety Management Systems, ISO 9001 Quality Management Systems, ISO14001 Environmental Management Systems and other requirements placed upon it or to which it subscribes.

Responsibilities and Accountabilities of Management & Employees

Capital Engineering Consultants Pty Ltd. Management is responsible and accountable for:

- The active involvement in the development, promotion and implementation of this IMS Policy and our Work, Health, Safety, Environmental and Quality procedures
- The provision and maintenance of our workplaces in a healthy, safe, and secure condition
- Ensuring our employees are trained in the safe, environmental, and quality performance of their assigned tasks
- The provision of resources to meet our health and safety, environmental and quality commitment

Capital Engineering Consultants Pty Ltd. employees are responsible and accountable for:

- Their personal commitment to the health and safety of themselves and their fellow workers
- Their personal commitment to the protection of the environment and the preventions of pollution

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- Their personal commitment to our quality procedures
- The implementation of our IMS Policy and WHSEQ procedures
- Proactively responding to and reporting WHSEQ issues, risks, accidents, and incidents.

Consultation and Communication

Capital Engineering Consultants Pty Ltd. provides open consultation and communication between our management and employees.

This IMS Policy is communicated to all employees via our office and regular meetings; it is available to all interested parties and is communicated to our contractors through our procurement process.

Review

This IMS Policy and WHSEQ procedures will be reviewed annually for suitability, adequacy, and effectiveness and when required by changes in legislation, standards, industry codes or company operations.

Signed: 

Date: 09/09/2022

Paul El-Bayeh
Director – Capital Engineering Consultants Pty Ltd.

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